



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION**  
**(Effective from July 2017)**

**Accreditation - (Cycle - 2)**

**PEER TEAM REPORT ON**  
**INSTITUTIONAL ACCREDITATION OF**  
**GOVT. J.M.P. COLLEGE, TAKHATPUR DISTT. BILASPUR (C.G.)**  
**C-22369**

**Takhatpur**  
**Chhattisgarh**  
**495330**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
**An Autonomous Institution of the University Grants Commission**  
**P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

## Section I: GENERAL INFORMATION

1.Name & Address of the institution:	GOVT. J.M.P. COLLEGE, TAKHATPUR DISTT. BILASPUR (C.G.) Takhatpur Chhattisgarh 495330	
2.Year of Establishment	1965	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	4	
Departments/Centres:	13	
Programmes/Course offered:	9	
Permanent Faculty Members:	16	
Permanent Support Staff:	14	
Students:	1460	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. One of the oldest Government Co-educational institution. 2. Catering to the educational needs of the first generation learners and downtrodden. 3. Impressive indoor and outdoor sports facilities.	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 12-10-2021 To : 13-10-2021	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. KRISHNAN BASKAR	Vice Chancellor,MANONMANIAM SUNDARANAR UNIVERSITY
Member Co-ordinator:	DR. JUGAL KISHORE MISHRA	FormerProfessor,BERHAMPUR UNIVERSITY
Member:	DR. ASHOK VANJANI	FormerPrincipal,SMT MMK COLLEGE OF COMMERCE AND ECONOMICS
NAAC Co - ordinator:	Dr. Vishnu Mahesh K R	

## Section II:Metric and Criterion Analysis

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion(This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

### Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)

1.1	Curricular Planning and Implementation
1.1.1 QIM	The institution ensures effective curriculum delivery through a well planned and documented process
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

### Qualitative analysis of Criterion 1

The Government J.M.P. College is one of the oldest in the district of Bilaspur. The campus of the College is about 11.04 acres which were donated by a philanthropist. The institution ensures educational facilities to the first generation students belonging to marginalised communities of the area. The college is conducting four programmes at UG level and five programmes at PG level. Programmes like BCA, Geography in BA and MA in Economics and Sociology are self financed ones. Besides the College has a centre of Pt. Sundarlal Sharma Open University, Chhattisgarh. Since the College is affiliated to Atal Bihari Vajpayee University, it adopts the curriculum of the University and thus the institution has a limited scope to develop its curricula. It's faculty members who are in the Board of Studies of the University, however, take part in designing/amending the curriculum. The College follows the academic calendar of the University and there is a well planned delivery system is in place. The Time Table committee and Departmental committees play an effective role with regard to proper implementation of the above programme. The self financing programmes are conducted with the financial support of Janbhagidari Samiti. Feedbacks, as it is seen, have been obtained from students and other stakeholders and these have also been analyzed.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QIM	Innovation and creativity in teaching-learning
2.5	Evaluation Process and Reforms
2.5.1 QIM	Reforms in Continuous Internal Evaluation(CIE) system at the institutional level
2.5.2 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and variety
2.5.3 QIM	Mechanism to deal with examination related grievances is transparent, time-bound and efficient
2.5.4 QIM	The institution adheres to the academic calendar for the conduct of CIE
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students
2.6.2 QIM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### Qualitative analysis of Criterion 2

The College assesses the learning levels of students through Class tests, assignments, seminar presentation, group discussions, and internal exams. For slow learners, remedial coaching is provided and for advanced learners experimental based projects are encouraged. Most of the teachers use ICT-enabled teaching methods along with traditional methods. The college has created a smart classroom. The various departments organize field visits and industrial visits to provide experiential learning for the development of knowledge and skills of the students. The students participate in various extracurricular activities like Tree plantation, Swatchh Bharat Abhiyan, voter awareness campaigns, and other NCC, NSS, YRC activities. There are eleven teachers with Ph.D which is more than fifty percent of the regular faculty staff strength. Active participation of students has been mandatory for their overall assessment. The process of internal evaluation varies from department to department. Examinations include both internal and external components for both UG and PG students and are conducted as per the regulations of affiliating University. The college is affiliated with Atal Bihari Vajpayee Vishwavidyala, hence there is complete transparency in the internal assessment and evaluation. Changes in exam schedules are notified to students through notice boards, social media and announcements in the classroom by the respective class teachers. The Institution adheres to the academic calendar for the conduct of CIE. The college has a Grievances Committee and Guidance Committee for redressing grievances and providing guidance to the students. The college offers four programs at UG and five programs at PG level. The information related to teaching, learning, evaluation process is displayed on the website and the notice board of the institution for effective communication to teachers and students. The college offers the following programmes both at UG and PG levels namely BA and MA (Political Science, Economics, Sociology, History and Hindi), B.COM., BCA, BSC (Zoology, Botany, Chemistry, Physics and Maths) and English Foundation and Hindi Foundation and Literature. The average pass percentage of the students is above 90% which is quite impressive inspite of rural background and first generation graduates. Importance is also given to students

participation through group discussion, seminar presentation and project work.

**Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)**

3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge
3.4	Extension Activities
3.4.1 QIM	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

**Qualitative analysis of Criterion 3**

The college is eligible to receive research grants from any government agencies or other bodies. Two teachers are recognized as Research guides and several faculty members are pursuing the Ph.D through the conduct of research in part time mode. Teachers are encouraged to submit research proposals to the various funding agencies like CSIR, DST, ICSSR, UGC, BRNS, ISRO and other central - State Government agencies. Some initiatives have been taken to create an ecosystem for innovations in spite of non-conduct of PG programmes in Science discipline. The college takes several initiatives towards extension activities for their social and holistic development. Programs towards Cleanliness, Environment, Health, Vigilance Awareness week, Personality Development programs, and programs intended towards the development of social responsibility amongst students have been inculcated in students through NCC, NSS, YRC and observation of national and state important days.

**Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)**

4.1	Physical Facilities
4.1.1 QIM	The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.
4.1.2 QIM	The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.2.2 QIM	Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Qualitative analysis of Criterion 4**

The campus is spread over eleven acres. College has girl's common room, girl's hostel, smart classrooms,

adequate washrooms, clean drinking water and library with reading room. In the college, there are 22 classrooms (including laboratories/seminar hall and smart room) with proper seating arrangement, appropriate furniture, proper lighting, good ventilation with wide corridors and black chalkboard. The college has six laboratories with well equipped number of functional equipment, furnaces, biological specimens and other essential tools to conduct practical classes in physics, chemistry, botany, zoology and geography. The college has an impressive indoor and outdoor sports facilities such as shuttle-court, Kabbadi-court with synthetic turff, Carram Board, Chess Board, etc with knowledgeable physical education teacher of national reputation that encourages students to participate in sports at University, State and national level in addition to attracting students to enroll in PG and UG programme with very high demand. The gymnasium has a facility of treadmill, butterfly machine, exercise cycle, sixteen station multi gym etc. There is a separate sports complex where indoor games are carried out throughout the year. College library has valuable collection of more than 26152 books for UG, PG, Ph.D level in addition to reference books and e-resources. A full time librarian is available to guide students for accessing online resorces and also augment, adiquate number of latest books and e-resorces. The library is well connected to INFLIBNET. Efforts are being made to have KOHA free and open source software for library automation. The library has adequate sitting space for students and staff to refer books, journals and to access e-resources through computers. Library also has rare books and other knowledge resources. For maintaining and utilizing physical, academic and support facilities different committees like Purchase committee, Library Advisory committee, Building and Maintenance committee and Garden committee are in place.

#### Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrices(QIM) in Criterion5)

5.3	Student Participation and Activities
5.3.2 QIM	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	Alumni Engagement
5.4.1 QIM	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

#### Qualitative analysis of Criterion 5

The college has different committees for anti- ragging, grievence, career counsellng, placement etc. Remedial coaching classes are conducted for the slow learners. The advanced learners are encouraged to undertake innovative project works. Every teacher is in contact with the students through whatsapp groups and other social medias for mentoring during the pandemic. The teachers are involved in the preparation of video lectures in addition to streaming YouTube videos related to subjects for the benifit of the students. The institution encourages the students to participate in various cultural programmes. Large number of students are from OBC, SC and ST and got benefited by scholarships and free ships offered by the State government which amounts to more then seventy percent. Nearly thirty percent of students enroll for higher education after the completion of their under-graduate and Post-graduate programmes.

The Alumni Association came to existence in the college since 2014 and provided free membership to students in order to motivate them for active participation in the development activities of the college. The alumni also conducts several valueadded programmes such as cyber security in addition to financial support for the infrastructure. The student support and progression are evident from the impressive average pass percentage of over ninty percent and having secured consistently within top ten affiliated government colleges in the state.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution
6.1.2 QIM	The institution practices decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	Perspective/Strategic plan and Deployment documents are available in the institution
6.2.2 QIM	Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 QIM	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 QIM	Incremental improvements made during the preceding five years ( <i>in case of first cycle</i> )  Post accreditation quality initiatives ( <i>second and subsequent cycles</i> )

#### Qualitative analysis of Criterion 6

Institute seeks to achieve its vision by promoting values of teamwork, leadership, sharing of knowledge, developing communication skills and extension activities inside and outside the college premises which aim at promotion of social-development and overall growth of the college. **‘Vidya vinaya vivek’**. This idea does not mean merely imparting education to students but imparting value-education resulting in achievement of their full potential in a rapidly changing society. Decentralization and participation architecture top to bottom comprise of governing body that is Secretary of higher education department, Raipur (C.G), Principal Govt. JMP College Takhatpur, staff, committees, student representatives and local bodies. Govt. JMP college is under Secretary Higher Education Department, Raipur (C.G) which regulate the UG curriculum, salary of the teachers, promotion and other welfare measures of staff. This makes the institution to have effective welfare measures for teaching and non-teaching staff. Teachers are attending professional development programs viz., Orientation program, Refresher Course, Short term course, Faculty Development Program. The Institution has performance Appraisal system for teaching and non-teaching staff. Every year performance

appraisal forms are signed by principal of institution then by Additional Director of Higher Education, Bilaspur Division finally forwarded to Secretary Higher Education Department Raipur (C.G.). Self-assessment on PBAS (Performance Base Appraisal System) and API earned on that session gradually added for academic growth & required for promotion. Non-teaching staff is appraised based on the regularity, punctuality and leaves taken. These are required for promotion also. IQAC takes considerable measures to improve the the quality through academic and administrative audits. The Institution has received funds under RUSA program. Financial audit is under the purview of government and the instituion follows the the norms of the government. The Principal has effective controll over the adminitraion of the institution through participative management and leadership which is evident from the collective work and contribution of the staff and students for the overall development.



Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.2 QIM	<p>1. Institution shows gender sensitivity in providing facilities such as:</p> <ol style="list-style-type: none"> <li>1. Safety and Security</li> <li>2. Counselling</li> <li>3. Common Room</li> </ol>
7.1.5 QIM	<p>Waste Management steps including:</p> <ul style="list-style-type: none"> <li>• Solid waste management</li> <li>• Liquid waste management</li> <li>• E-waste management</li> </ul>
7.1.6 QIM	Rain water harvesting structures and utilization in the campus
7.1.7 QIM	<p>Green Practices</p> <ul style="list-style-type: none"> <li>• Students, staff using <ol style="list-style-type: none"> <li>a) Bicycles</li> <li>b) Public Transport</li> <li>c) Pedestrian friendly roads</li> </ol> </li> <li>• Plastic-free campus</li> <li>• Paperless office</li> <li>• Green landscaping with trees and plants</li> </ul>
7.1.18 QIM	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities
7.1.19 QIM	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	Best Practices
7.2.1 QIM	Describe at least two institutional best practices (as per NAAC Format)
7.3	Institutional Distinctiveness
7.3.1 QIM	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

#### Qualitative analysis of Criterion 7

Institution shows gender sensitivity in providing facilities such as, Safe and Secured campus, Counselling, Common Room and other facilities and programs which have resulted nearly fifty per cent of female enrollment in the institutions in spite of its being located in rural area. As far as possible non-conventional energy resources and electric power saving measures were taken through the installation of solar lighting and LEDs. The disposal mechanism of used chemicals from the laboratories are being taken care considering the environmental hazards which is also a learning process for the students to protect the environment. Waste

Management steps like, Solid waste management, Liquid waste management and E-waste management are in place. The rainwater is collected and being used for the garden and recharging the ground through rain water harvesting. The students come from rural areas use bicycle, other students and staff members make use of public transport like bus which are most economical way and play a vital role in keeping the campus free from pollution. The institution is a plastic free campus. Awareness is created among the students and staff of the institution by doing tree plantation from time to time. The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions.

### Section III: Overall Analysis based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC)

#### Overall Analysis

##### Strength:

- Imparting higher education mostly to the rural and marginalised section of the society
- Qualified and motivated faculty
- Committed leadership
- Impressive indoor and out door sports facilities
- High demand in the enrolment of under graduate and postgraduate programmes.
- High pass percentage of students in qualifying examinations among all affiliated government colleges in the state.
- Only Government Degree College in the entire constituency catering the needs of down trodden at a affordable cost

##### Weaknesses:

- Inadequate funds for maintenance and development of infrastructure
- Absence of ERP
- Inadequate computer knowledge for office staff
- Poor percentage of placement
- No Industry-Academia linkage
- Technology is not effectively leveraged for teaching and administrative purposes.

##### Opportunities:

- Optimal Utilization of land resources
- Collaborating with other institutions at national and international level.
- Implementing digital initiatives of MHRD and UGC for online learning through MOOCs.
- To introduce new UG program in Sports and PG programmes in Science and Commerce.
- To conduct classes for state and national level competitive examinations
- To commence short term courses on short term duration of 6 to 9 month duration in CRM, Digital marketing, Certificate programmes on computer learning.
- Introducing of skill based self financing certificate programmes.

##### Challenges:

- Enhancing and enriching the communication skills in English
- Adoption of inter-disciplinary approach and conduct of programs.

- Mobilization of funds through external sources and self-financing programmes.
- To meet the requirement of corporates and needs of the emerging markets by aligning with the national and global skill requirements.
- Revision and updating of course content as per the needs of the industry.
- Focusing on English conversational skills to meet the challenges of the globalized world.
- Strengthening existing infrastructure.
- Mobilization of funds through government and non-government sources through self financing programmes.

#### **Section IV: Recommendations for Quality Enhancement of the Institution**

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Hostel with state of art facility shall be created for both boys and girls.
- There should be periodic green audit and energy audit
- There should be a short-term and long-term institutional development plan
- Introduction of UG programmes in English, Sports and PG programmes in Physics, Chemistry, Botany, Zoology and Commerce
- Introduction of skill based and value added certificate courses.
- Creation of ecosystem for research, training, consultancy, testing, startup, IPR and incubation.
- Institutional level scholarships / free-ships shall be created through CSR / Endowment funds.
- Various redressal cells in line with UGC guidelines shall be in place with adequate building infrastructure.
- Urgent need to construct road access to the sports facility and newly constructed building under RUSA.
- The new building under construction and the old building should be secured from thoroughfare of the public by erecting a compound wall/ fencing.

**I have gone through the observations of the Peer Team as mentioned in this report**

**Signature of the Head of the Institution**

**Seal of the Institution**

Sl.No	Name		Signature with date
1	DR. KRISHNAN BASKAR	Chairperson	
2	DR. JUGAL KISHORE MISHRA	Member Co-ordinator	
3	DR. ASHOK VANJANI	Member	
4	Dr. Vishnu Mahesh K R	NAAC Co - ordinator	

**Place**

**Date**